

GUIDELINES FOR POSTER PRESENTATIONS

General

Each poster will be assigned a unique number that will be available at the Congress venue where the posters will be presented. Delegates presenting posters are requested to put up their posters on the poster boards before/on the specific day of the relevant poster session. All posters must be manned during the relevant poster session. The poster presentation schedule will be made available closer to the congress.

Poster size

- Size: A1 (594 x 841 mm)
- Portrait (i.e. vertical) orientation only

Poster content

- Posters must be in English
- Title of the poster, followed by full names and affiliations of all authors, including e-mail address of the corresponding author.
- Introduction: a few brief sentences that state the purpose of the study
- Methodologies: a list or flow chart
- Results: Illustrations, tables, figures, graphs, and photos accompanied by a simple statement.
- Discussion: a list or summary paragraph of conclusions.
- References: If you feel references are essential, include no more than two or three.
- Illustrations (photos, figures, tables and graphs) should ideally dominate your poster. These should be at least 13 x 18 cm.

Tips

- ✓ Illustrations should be at least 13 x 18 cm and of high quality (sufficient resolution).
- ✓ Captions and labels on visuals should be readable from a distance of two meters.
- ✓ Graphs and figures should be simple – avoid unnecessary detail.
- ✓ Graphs are preferred over tables.
- ✓ Avoid tables with excessive information
- ✓ As a guideline, the following question should be considered: “Do I need to present all the information in the table for a reader to understand why I reached my conclusions?”

Recommended fonts and font sizes

- Choose a readable, sufficiently large font (e.g. Arial, minimum 28 points) for the text.
- Main title: 100 points or larger
- Sub-title: 36 points
- Main text: minimum 28 points
- References: minimum 24 points
- Do not use more than two font types

Tips

- ✓ Print your poster on a standard sheet of paper (A4). If it can be read comfortably then the text sized are appropriate. The small print version can also serve as a hand-out.
- ✓ Choose a column format to make the poster easier to read in a crowd.
- ✓ Consider the target audience and simplify the message for those who do not have much knowledge about your field of research. Be brief. Express your ideas in a concise form.
- ✓ Have one clear message and do not try to communicate every detail.